

**BACONSTHORPE VILLAGE HALL MANAGEMENT COMMITTEE**  
**Registered Charity No. 292557**

**BOOKING ENQUIRY FORM.**

You may download a copy via our website: [www.baconsthorpe.org/village-hall/](http://www.baconsthorpe.org/village-hall/) or print out, and complete and scan then email to: [baconsthorpe.villagehall@gmail.com](mailto:baconsthorpe.villagehall@gmail.com) or contact Booking Clerk on 07500 047732.

You will receive a response to your enquiry within 24hrs to discuss your enquiry. If the hall is available you will then be required to complete a Booking Form and confirm your acceptance of the Hire Agreement (Term and Conditions).

When completing and returning the booking form a refundable deposit is required of £25.00.  
(see Terms & Conditions)

Thank you for your enquiry and hope we are able to accommodate your Booking.  
*On Behalf of Baconsthorpe Village Hall Management Committee.*

**BOOKING ENQUIRY:** *(This person(s) MUST be over 21 Years of age.)*

Name of Hirer:	
Hirer's Address: <i>(Inc Postal Code)</i>	
Email Address:	
Telephone Number:	
Date of Hire	
Purpose of Hiring	
Period of Hire: Start Time: Finish Time: Total Charge: <i>(Inc deposit)</i>	

The Hire Charge is £8.00 per hour. The £25.00 deposit is refundable following inspection of the hall after the booking. Charges may be varied in special cases. Contact Bookings Clerk for more details.

**BAC's Details: Account Name: Baconsthorpe Village Hall, Sort Code: 20-30-81, Account Number: 90423106**

I have read and agreed to abide by the Terms & Conditions of Hire.

Signature of Hirer ..... Date: .....